

# Warton Typhoons – Formal Complaint Document

<b>Name</b>	<b>Parent/Carer/Guardian of</b>
<b>Address</b>	
<b>Post Code</b>	<b>Telephone</b>
<b>Date</b>	<b>Complaint No(office use)</b>
<b>Please fully document the nature of the complaint</b>	
<b>Signed by Complainant</b>	<b>Date</b>
<b>Signed on behalf of the Club</b>	<b>Date</b>
<b>Results of investigation carried out by</b>	
<b>Signed</b>	<b>Date</b>
<b>Any recommendations to be made</b>	
<b>Final actions</b>	
<b>Authorised by</b>	<b>Date</b>
<b>Actioned by</b>	<b>Date</b>

The above has been explained to me by the Club Chairman / Secretary

Signature of Original Complainant

Date